



Neuadd y Sir
Y Rhadyr
Brynbuga
NP15 1GA

County Hall
Rhadyr
Usk
NP15 1GA

Tuesday, 23 November 2021

Dear Councillor

CABINET

You are requested to attend a **Cabinet** meeting to be held at **County Hall, Usk - Remote Attendance** on **Wednesday, 1st December, 2021**, at **3.00 pm**.

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To consider the following reports (Copies attached):
 - i. **CORONAVIRUS STRATEGY: PROGRESS AND NEXT STEPS** 1 - 30
Division/Wards Affected: All

Purpose: To provide an overview of progress on the strategic aims set by Cabinet in the latest *plan on a page* and to endorse an updated whole authority strategy that will be in place until May 2022 when a longer-term plan will be produced by the incoming administration to replace the Corporate Plan 2017-22.

Authors: Matthew Gatehouse, Head of Policy Performance and Scrutiny
Emma Davies, Performance Officer

Contact Details: matthewgatehouse@monmouthshire.gov.uk;
emmadavies@monmouthshire.gov.uk
 - ii. **REVENUE & CAPITAL MONITORING 2021/22 FORECAST OUTTURN STATEMENT - MONTH 6** 31 - 84
Division/Wards Affected: All

Purpose: To provide Members with an updated forecast of the revenue and capital outturn position for the current financial year.

This report will also be considered by Select Committees as part of their responsibility to,

- assess whether effective budget monitoring is taking place,

- monitor the extent to which budgets are spent in accordance with agreed budget and policy framework,
- challenge the reasonableness of projected over or underspends, and
- monitor the achievement of predicted efficiency gains or progress in relation to savings proposals.

To provide an update on the financial impact of Covid-19 on the Council.

Authors: Peter Davies, Chief Officer for Resources (Section 151 officer)
Jonathan Davies, Acting Assistant Head of Finance (Deputy S151 officer)

Contact Details: peterdavies@monmouthshire.gov.uk;
jonathandavies2@monmouthshire.gov.uk

- iii. **BUDGET PROCESS AND TIMETABLE 2022/23** 85 - 92
Division/Wards Affected: All

Purpose: To agree the process and timetable for developing the budget for 2022/23.

Authors: Peter Davies, Chief Officer for Resources (Section 151 officer)

Contact Details: peterdavies@monmouthshire.gov.uk;

- iv. **EMPTY PROPERTY ACTION PLAN**
Division/Wards Affected: All

Purpose: To consider and comment on a proposed Empty Property Action Plan, as required by Welsh Government.

Author: Ian Bakewell, Housing & Communities Manager

Contact Details: ianbakewell@monmouthshire.gov.uk

- v. **THE PRINCIPLES OF A REGIONAL APPROACH TO EMPLOYABILITY** 93 - 126
Division/Wards Affected: All

Purpose: To seek endorsement for the principle of a locally delivered regionally coordinated approach to employability post- EU. 1.2 To seek endorsement for the Framework for Future Employability in the Cardiff Capital Region (CCR) as shown in Appendix 1. The Framework has been approved by the Regional Skills Partnership and Regional Business Council.

Author: Hannah Jones – Strategic Lead for Employment and Skills

Contact Details: hannahjones@monmouthshire.gov.uk

- vi. **METHODOLOGY FOR PRIORITISING HIGHWAY RESURFACING AND MAINTENANCE PROJECTS** 127 - 150
Division/Wards Affected: All

Purpose: To seek approval of the methodology for prioritising highway resurfacing and maintenance projects

Author: Mark Hand (Head of Placemaking, Regeneration, Highways and Flooding)
Paul Keeble (Group Engineer – Highways)

Contact Details: markhand@monmouthshire.gov.uk;
paulkeeble@monmouthshire.gov.uk

vii. **WELSH CHURCH FUND WORKING GROUP**

151 -
166

Division/Wards Affected: All

Purpose: The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications for the Welsh Church Fund Working Group meeting 6 held on the 04th November 2021.

Author: David Jarrett – Senior Accountant – Central Finance Business Support

Contact Details: davejarrett@monmouthshire.gov.uk

Yours sincerely,

Paul Matthews
Chief Executive

CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Ward
Richard John	<p>Leader Lead Officer – Paul Matthews, Matthew Gatehouse</p> <p>Whole Authority Strategy and Direction Whole authority performance review and evaluation CCR Joint Cabinet & Regional development Regional working Government relations LGA, WLGA and Public Service Board lead</p>	Mitchel Troy
Sara Jones	<p>Cabinet Member for Economy, Deputy Leader Lead Officer – Frances O’Brien</p> <p>Economic resilience and growth Place-making and Regeneration Town Centre investment and stewardship Development Management and Building Control Public relations / communications / marketing Skills and Employment Community broadband connectivity</p>	Llanover
Robert Greenland	<p>Cabinet Member for Governance & Strategic Planning, Deputy Leader Lead Officers – Frances O’Brien, Matthew Phillips, Matthew Gatehouse</p> <p>Local Development Plan and Strategic Development Plan Council and Executive decision-making Constitution review and implementation of change Law, ethics and standards Democracy promotion and citizen engagement Community Hubs and Contact Centre Whole authority customer service and experience</p>	Devauden
Philip Murphy	<p>Cabinet Member for Resources Lead Officers – Peter Davies, Frances O’Brien, Matthew Phillips, Jane Rodgers</p> <p>Finance Digital and Information technology (including SRS) Human Resources, Payroll, Health and Safety Emergency Planning Strategic Procurement Land and Buildings (including - Estate, Cemeteries, Allotments, Farms) Fleet Management</p>	Caerwent

	<p>School and Community Transport (including commissioning and delivery) Property Maintenance Facilities Management (including Building Cleaning and Catering)</p>	
Paul Pavia	<p>Cabinet Member for Education Lead Officers – Will McLean, Ian Saunders</p> <p>Early Years education All age statutory education Additional learning needs / Inclusion Post 16 entitlement / offer School Standards & Improvement (incl Education Achievement Service commissioning) Community learning 21st Century Schools Programme Youth service / Outdoor Education Service / Duke of Edinburgh Award scheme</p>	Larkfield
Lisa Dymock	<p>Cabinet Member for Community Wellbeing and Social Justice Lead Officers – Frances O'Brien, Ian Saunders, Jane Rodgers, Matt Gatehouse</p> <p>Community inequality (health, income, nutrition, disadvantage, discrimination, isolation) Advancement of the welsh language Housing Strategy, delivery /Homelessness prevention Trading standards / Environmental Health / Animal Welfare / Public Health / Licensing Community safety (including Police liaison) Registrars Service Physical activity (including Leisure centres, Sport, Active travel, Play) Countryside, biodiversity, public rights of way Tourist Information /Museums / Theatre / Attractions</p>	The Elms
Penny Jones	<p>Cabinet Member for Social Care, Safeguarding and Health Lead Officer – Jane Rodgers</p> <p>Children's services Fostering & adoption Youth Offending Service Adult Services Whole authority safeguarding (children and adults) Disabilities Mental Health</p>	Raglan

Jane Pratt	<p>Cabinet Member for Infrastructure and Neighbourhood Services – Jane Pratt Lead Officer – Frances O’Brien, Matthew Gatehouse</p> <p>Whole authority climate change / decarbonisation lead Strategic Integrated Transport (including transport planning) Traffic network management (including road safety, car parking & civil enforcement) Public Transport Highways – County Operations / South Wales Trunk Road Authority (SWTRA) Waste collection / Recycling / Street Cleansing / Street Lighting Grounds Maintenance, parks, open spaces and public conveniences Flood alleviation, management and recovery</p>	Llanelly Hill
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Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

